

Dear Shareholders,

Green Initiative in Corporate Governance

We wish to inform you that in order to save trees and environment by cutting down the consumption of paper, the Ministry of Corporate Affairs, New Delhi (MCA) has taken "Green Initiative" in the Corporate Governance by permitting paperless compliances by Companies vide its Circular No.17/2011 dated 21.04.2011 and Circular No.18/2011 dated 29.04.2011. These circulars have been issued after considering certain provisions of the Information Technology Act, 2000 which validates sending of documents through electronic mode. The Ministry has clarified that the service of documents by a Company can be made through electronic mode instead of physical copy of document(s).

Henceforth, we propose to send all communications / documents including notices calling AGM, Audited financial statements, Director's Report, Auditors Report **in electronic form to the E-mail ID provided / updated by you and made available to us by the Depositories.**

In order to join the initiative and to receive the documents in electronic form, kindly comply with the following:

For shareholders holding shares in demat form

In case you desire to receive the aforesaid documents in electronic mode, kindly update your E-mail ID in the Demat account by contacting your Depository Participant. Your e-mail ID as available with your depository would be used to send documents through electronic mode.

For shareholders holding shares in physical form

In case you desire to receive the aforesaid documents in electronic mode in lieu of Physical mode, kindly register/update your e-mail ID with our Registrar and Share Transfer Agent, Link Intime India Private Limited Unit: Mercury laboratories limited, at B- 102 and 103, Shangrila Complex, First Floor, Near Radhakrishna Char Rasta, Akota, Vadodara 390 020. **You can register/update your e-mail ID by mailing your E-mail ID with the following details to vadodara@linkintime.co.in along with a scan copy of letter duly signed by you. The signature mentioned in your letter should be matched as per specimen signature recorded with the company.**

Folio No.:

Name:

E-mail ID :

Mode of dispatch: Electronic mode

You may also send your consent in writing to our Registrar and Share Transfer Agents to the following address: Link Intime India Private Ltd., Unit: Mercury laboratories limited, at B-102 and 103, Shangrila Complex, First Floor, Near Radhakrishna Char Rasta, Akota, Vadodara 390 020.

Please note that, as a member of the Company, you will be entitled to be furnished, free of cost, with a printed copy of the Balance Sheet of the Company and all other documents required by law to be attached thereto including the Profit and Loss Account and Auditor's report and all other communication that may be sent to you, upon receipt of a requisition from you to this effect.

We are sure that you would appreciate the "Green Initiative" taken by MCA and your Company's desire to participate in such initiatives

Yours truly,

For Mercury laboratories limited

Sd/-

Krishna Shah

Company Secretary & Compliance Officer